Minutes of Mifflin Township Trustees Meeting 1 and Organizational Meeting 2 Held January 2, 2024 3 4 5 6 The January 2, 2024 Mifflin Township Trustee Board Meeting and Organizational 7 Meeting was called to order at 7:02 p.m. by Chairperson John Bartley. Trustees present 8 were Tim Echelberger, John Bartley and Eric Oswalt. Others in attendance was Twp. Fiscal Officer, David L. Seiss, Mifflin Twp. Volunteer Firefighter Chief J.J. Bittinger 9 10 and Assistant Chief, Randy Jackenheimer. 11 The oath of office for Mifflin Township Trustee was administered and approved by 12 13 re-elected trustee Tim Echelberger. 14 The minutes of the December 18, 2023, Mifflin Township Trustee Board Meeting, 15 was presented to the trustees for review. 16 17 18 24-001 A motion was made by Mr. Oswalt to approve the minutes as presented to the 19 Trustees for review, second by Mr. Bartley. Roll call results: Echelberger 20 – yes, Bartley – yes and Oswalt – yes. Resolution passed. 21 22 **Correspondence:** 23 24 - Ohio BWC, 2023 Payroll true-up information 25 26 Public Input: None 27 28 **Old Business:** None 29 30 **Reports:** 31 32 Fire Chief J.J. Bittinger voiced some concern about the lack of pre-draw from the grant and offered suggestions as to the chassis payment which later would be covered by 33 34 the grant. Fiscal Officer David Seiss stated that there is sufficient monies to cover the cost of the chassis if that is the wishes of the trustees. The chief also stated he is working 35 on a couple of smaller grants for the department and its volunteers. 36 37 38 Fiscal Officer David Seiss presented the trustees with the 2023 yearend balance of 39 \$ 885,947.98 to be included in the 2024 Budget work session. 40 41 **New Business:** 42 43 A motion was made by Mr. Oswalt to approve the financial report and yearend 24-002 44 balance, second by Mr. Echelberger. Roll call results: Echelberger – yes, 45 Bartley – yes and Oswalt – yes. Motion Passed. 46 47 24-003 A motion to pay the December 2023 year end bills was made by Mr. Oswalt and 48 and second by Mr. Bartley. Roll call results: Echelberger – yes, Bartley – yes 49 and Oswalt – yes. Motion passed. 50 51 52 53

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1 2	Budget \	Work Session:
3 4 5 6 7 8 9	Sheets an Appropri	al Officer David Seiss presented the Trustees the 2024 Appropriation Budget Work and financial reports to establish the 2024 Mifflin Township Budget. A 2024 lation Budget was formed and will be turned in to the Ashland Co. Auditor & Budget sion for their approval following the trustee board adoption.
10 11 12 13 14	24-004	A motion was made by Mr. Oswalt to accept the 2024 Mifflin Township Appropriation Budget as prepared by the Board of Trustees, second by Mr. Echelberger. Roll call results: Echelberger – yes, Bartley – yes and Oswalt – yes. Motion passed. 2024 Appropriation Budget Adopted. (See Attachment)
15 16 17 18	24-005	A motion was made by Mr. Echelberger to pay for the Freightliner chassis out of the General Fund and Fire Fund, second by Mr. Oswalt. Roll call results: Echelberger – yes, Bartley – yes and Oswalt – yes. Motion passed.
19 20 21 22 23	24-006	A motion was made by Mr. Echelberger to adjourn the Regular Trustee Board Meeting and move into an Organizational Meeting Session, second by Mr. Bartley. Roll call results: Echelberger – yes, Bartley – yes and Oswalt – yes. Motion passed.
24 25 26 27		Regular Mifflin Township Trustee Board Meeting adjourned at 7:59 p.m.
28 29 30 31		David L. Seiss, Mifflin Twp. Fiscal Officer
32 33 34 35 36 37 38	N	(Mifflin Twp. Chairperson) (Date) Mifflin Township Trustees Organizational Meeting
39 40		January 2, 2024
41 42		January 2, 2027
43 44 45 46	2024	Fiscal Officer, David L. Seiss, assumed the duties of the chair in order to elect a Trustee Board chairperson. Mr. Seiss called the Mifflin Township Organizational ting to order at 8:00 p.m. and called for nominations from the floor for a chairperson.
47 48 49 50 51 52 53	24-007	A nomination was made by Mr. Bartley to appoint Mr. Echelberger for 2024 Mifflin Township Trustee Board Chairperson, second by Mr. Oswalt. Roll call results: Echelberger – yes, Bartley – yes and Oswalt – yes. Nomination passed.
54 55 56 57		New Chairperson assumed the duties of the chair:

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2	24-008	A nomination was made by Mr. Bartley to appoint Mr. Oswalt as 2024 Vice
3	_, ,	Chairperson for Mifflin Township Trustee Board, second by Mr. Echelberger.
4		Roll call results: Echelberger – yes, Bartley - yes and Oswalt – yes.
5		nomination passed.
6		
7	24-009	A resolution was made by Mr. Oswalt to set the Mifflin Township Trustee
8 9		Board Meetings on the 1 st and 3 rd Mondays of each month at the Mifflin Volunteer Fire Station with a 7:00 pm starting time and if the meeting falls on
10		a holiday, the meetings will be held the next business day at the regular time,
11		second by Mr. Bartley. Roll call results: Echelberger – yes, Bartley – yes and
12		Oswalt – yes. Resolution passed.
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14	24-010	A resolution was made by Mr. Bartley to pay the Trustees for 2024 a salary as
15		set in accordance with the ORC Sections 505.24, 507.09 and HB64 basing the
16 17		salaries on the annual budget which will be \$62.93 x 200 Days = \$12,586.00 plus \$.04 the first pay only and that 70% of each Trustee's salary be taken
18		from the General Fund and 30% from the Road & Bridge Fund, second by Mr.
19		Oswalt. Roll call results: Echelberger – yes, Bartley – yes and Oswalt – yes.
20		Resolution passed.
21		•
22	24-011	A resolution was made by Mr. Oswalt to set the 2024 Salary for the Fiscal
23		Officer as in accordance with the ORC Sections 505.24, 507.09 and HB64 and
24 25		the annual budget, which will be \$20,770.00 plus \$.04 for the 1st pay period. The
23 26		Fiscal Officer's Salary will be paid out of the following funds: General = 30%, MVL = 5%, Gasoline = 20%, R&B = 20%, Fire = 20% and EMS = 5%, second by
27		Mr. Bartley. Roll call results: Echelberger – yes, Bartley – yes and Oswalt – yes.
28		Resolution passed.
29		•
30	24-012	A resolution was made by Mr. Oswalt to set the 2024 wages for Part Time
31		Road Supervisor/Worker at \$19.00/hr., second by Mr. Bartley. Roll call
32 33		results: Echelberger – yes, Bartley – yes and Oswalt – yes. Resolution passed.
33 34	24-013	A resolution was made by Mr. Oswalt to pay \$15.00/hr. for any additional
35	21013	road workers as needed, second by Mr. Bartley. Roll call results: Echelberger
36		– yes, Bartley – yes and Oswalt – yes. Resolution passed.
37		
38	24-014	A resolution was made by Mr. Oswalt to set holiday pays at 8 hrs./holiday
39		for the road workers pay rate for the following holidays: New Year's Day,
40 41		Memorial Day, July 4 th , Labor Day, Thanksgiving Day and Christmas Day, Second by Mr. Bartley. Roll call results: Echelberger – yes, Bartley – yes and
42		Oswalt – yes. Resolution passed.
43		gen and gen reconstruct passes.
44	24-015	A resolution was made by Mr. Oswalt to pay the Necessary and Legal expenses
45		of Trustees, Fiscal Officer and Zoning Inspector for attending conferences,
46		workshops or seminars as deemed necessary by the board, second by Mr.
47 48		Echelberger. Roll call results: Echelberger – yes, Bartley – yes and Oswalt – yes.
48 49		Resolution passed.
50	24-016	A resolution was made by Mr. Oswalt to reimburse Trustees, Fiscal Officer and
51		Zoning Inspector using their own vehicles outside the township for township
52		business, conferences, workshop and seminars at the rate of \$.58 per mile, second
53		by Mr. Echelberger. Roll call results: Echelberger – yes, Bartley – yes and
54 55		Oswalt – yes. Resolution passed.
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1 2 3 4 5 6	24-017	A resolution was made by Mr. Oswalt to approve the fiscal officer's request to make money transfers and adjustments within a fund for 2024 as deem necessary and to provide a print out of this action for the trustees, at the next trustee board meeting, second by Mr. Bartley. Roll call results: Echelberger – yes, Bartley – yes and Oswalt – yes. Resolution passed.
7 8 9 10 11 12	24-018	A resolution was made by Mr. Echelberger to approve Mifflin Twp. HC (Health Care Program) to reimburse Trustees, FO, Zoning Inspector up to \$175.00 for their "Out of Pocket" insurance premium payments, second by Mr. Oswalt. Roll results: Echelberger – yes, Bartley – yes and Oswalt – yes. Resolution passed.
13 14 15 16 17 18	24-019	A resolution was made by Mr. Oswalt to charge \$600.00 per month rental starting March 1, 2024 for the Township's rental property at 110 S. Ohio Street, Ashland, Ohio 44805, and if the tenant mows the Fire Station property, a \$50.00 deduction in rent will take place, second by Bartley. Roll call results: Echelberger – yes, Bartley – yes and Oswalt – yes. Resolution passed.
19 20 21 22 23 24	24-020	A resolution was made by Mr. Oswalt to hire Mr. David B. McQuillen as Zoning Inspector and Secretary to the Zoning Commission with a salary of \$1,500.00 per year and \$60.00 per meeting as secretary of the Zoning Commission second by Mr. Bartley. Roll call results: Echelberger – yes, Bartley – yes and Oswalt – yes. Resolution passed.
25 26 27 28 29	24-021	A resolution was made by Mr. Echelberger to appoint Mrs. Amanda Jones as Secretary of the Zoning Appeals Board with a payment of \$100.00 per meeting, second by Mr. Bartley. Roll call results: Echelberger – yes, Bartley – yes and Oswalt – yes. Resolution passed.
30 31 32	24-022	A resolution was made by Mr. Echelberger to set the 2024 Zoning Permits & Fees as follows:
33 34		Mifflin Township 2024 Zoning Permits & Fees
35 36 37 38 39 40 41 42 43 44		 House Trailer (Temporary Residence during Construction of a Permanent Dwelling)
45 46 47	24-023	A resolution was made by Mr. Oswalt for the Township to adopt the Zehner Cemetery Lot Charges for 2024 as follows:
48 49		Zehner Cemetery Lot Charges 2024
50 51 52		$\frac{\text{Township Residences}}{\text{Single Grave Site (4'x10')} = \$ 150.00} \frac{\text{Non Township Resident}}{\text{Single Grave Site (4'x10')} = \$ 500.00}$
53 54 55		second by Mr. Bartley. Roll call results: Echelberger – yes, Bartley – yes and Oswalt – yes. Resolution passed.
56 57 58	24-024	A resolution was made by Mr. Oswalt to set the Zehner Cemetery Burial Rates for 2024 as follows:

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2		Burial Rates 2024	
3			
4		Adult Opening/Closing \$625	00.
5		Cremation Burials\$325	
6		Saturday Burials, Opening/Closings\$925	5.00
7		No Sunday Burials	
8			
9		second by Mr. Bartley. Roll call results: Echelberger – yes, Ba	artley —
10		yes and Oswalt – yes. Resolution passed.	
11			
12	24-025	A resolution was made by Mr. Oswalt to appoint David L. Seiss	
13		Mifflin Twp. Cemetery Sexton for 2024 at the rate of \$15.00/hr.	•
14		Mr. Bartley. Roll call results: Echelberger – yes, Bartley – yes	and Oswalt
15		yes. Resolution passed.	
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17	24-026	A resolution was made by Mr. Echelberger to destroy Financial	-
18		Information for years up to 2016, second by Mr. Bartley. Roll of	
19		Echelberger – yes, Bartley – yes and Oswalt – yes. Resolution J	passed.
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21	24-027	A resolution was made by Mr. Bartley to adjourn the organization	
22		second by Mr. Oswalt. Roll call results: Echelberger – yes, Bar	rtley – yes
23		and Oswalt –Yes. Resolution passed.	
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26		The Mifflin Township Organizational Meeting adjourned at 8:5	3 p.m.
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30		D '11 0'	
31		David L. Seiss	and Officer
31 32		David L. Seiss Mifflin Twp. Fi	scal Officer
31 32 33			scal Officer
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31 32 33 34 35 36 37 38		Mifflin Twp. Fi	
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31 32 33 34 35 36 37 38 39 40		Mifflin Twp. Fi	
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31 32 33 34 35 36 37 38 39 40 41 42 43 44		Mifflin Twp. Fi	
31 32 33 34 35 36 37 38 39 40 41 42 43 44 45 46		Mifflin Twp. Fi	
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31 32 33 34 35 36 37 38 39 40 41 42 43 44 45 46 47 48		Mifflin Twp. Fi	
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31 32 33 34 35 36 37 38 39 40 41 42 43 44 45 46 47 48 49 50 51 52 53		Mifflin Twp. Fi	
31 32 33 34 35 36 37 38 39 40 41 42 43 44 45 46 47 48 49 50 51 52 53 54		Mifflin Twp. Fi	
31 32 33 34 35 36 37 38 39 40 41 42 43 44 45 46 47 48 49 50 51 52 53 54 55		Mifflin Twp. Fi	
31 32 33 34 35 36 37 38 39 40 41 42 43 44 45 46 47 48 49 50 51 52 53 54 55 56		Mifflin Twp. Fi	